

Driver Qualification File Maintenance

What Is Required?

The Department of Transportation requires that you maintain a qualification file - including a number of mandated documents - for each of your drivers. Failing to retain these documents can subject you to substantial civil penalties and other liabilities. Knowing what documents must be kept - and if those documents are complete and current - can be a headache.

Some of the documents, such as annual motor vehicle record checks, must be renewed routinely, while others - such as licenses and medical examination certificates - must be replaced at irregular intervals. Keeping track of it all can sometimes seem impossible.

How We Can Help!

TransForce Services Group (TSG) relieves companies of the burden of maintaining driver qualification files. Further, we provide the comfort of knowing that all required documents are properly completed and kept up-to-date. Specifically, we:

1. Audit the records to be sure that all documents are included, compliant and complete.
2. Help eliminate deficiencies by providing simple checklists and forms needed to make corrections.
3. Provide ongoing file management and status alerts to help keep the files up-to-date.



What We Provide

TSG's DQ File Management Service includes file audit, storage, and computerized document inventory. In addition, TSG customers receive regular reports alerting them to documents that must be renewed or replaced. Our low monthly fee includes:

1. An Audit Of Existing Files For Required Documents
2. An Electronic Inventory Of Each File's Contents
3. Customized Documents To Help Complete Your Files
4. Regular Electronic Reports Alerting You To Pending Document Renewals
5. Maintenance Of Active/Inactive Driver Rosters
6. Access To Records Within DOT's Required Time-Frame

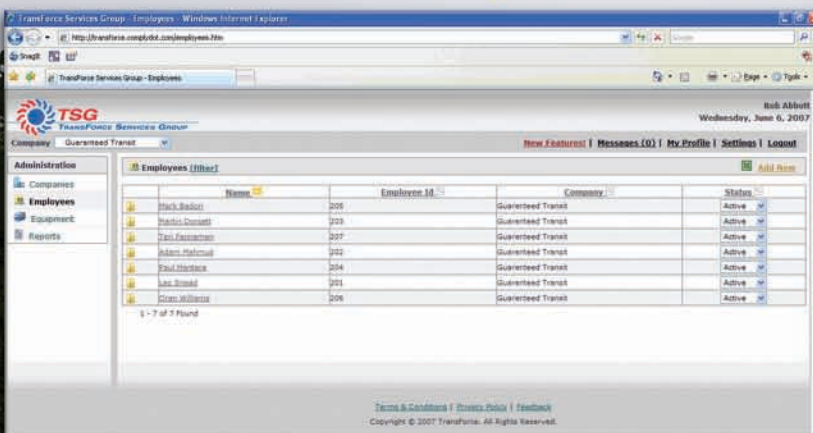
What Does It Cost?

Pricing varies depending on a number of factors including file volume and reporting frequency. Please contact us for a specific quote - you may be surprised. We typically can provide the service for less than \$5 per driver per month.

About TSG...

TransForce Services Group (TSG) is a nationwide professional services firm that helps companies understand and comply with the Federal Motor Carrier Safety Regulations. TSG's principal mission is to help companies contain costs by managing the risk exposures associated with non-compliance. Our team of safety consultants is comprised of individuals who have worked for major motor carriers, the Department of Transportation (DOT) and the American Trucking Associations (ATA). Our managing director formerly served as the Director of Safety Policy for ATA. In that role he was the association's lead advocate and specialist on DOT audit, safety rating and enforcement issues. For years our consultants have successfully helped Fortune 500 transportation companies improve their compliance programs and obtain favorable DOT safety ratings. We are members and active participants in the ATA Regulations Committee, the ATA Safety Policy Committee, the Commercial Vehicle Safety Alliance, and the National Private Truck Council.

Our Internet-Based System



The screenshot shows a web browser window displaying the TSG internet-based system. The page title is "TransForce Services Group - Employees" and the URL is "http://transforce.com/dot/employees.htm". The user is logged in as "Rob Ahlbut" on "Wednesday, June 6, 2007". The page shows a table of employees for the company "Guaranteed Transit".

Name	Employee ID	Company	Status
Mark Badger	206	Guaranteed Transit	Active
Mark Cooper	203	Guaranteed Transit	Active
Paul Eisenman	207	Guaranteed Transit	Active
Robert Hoffmann	202	Guaranteed Transit	Active
Paul Johnson	204	Guaranteed Transit	Active
Luke Smith	201	Guaranteed Transit	Active
Steve Williams	205	Guaranteed Transit	Active

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Want More Information?

Contact us at (8 0 0) 3 0 8 - 6 9 8 9

DQFiles@TransForce.com